Due to the fact that Northern Wood bills (invoices) are hand written and therefore not on the Adagio system until after delivered it is crucial that a copy is retained in our office at all times!

*There are 3 copies (white, yellow, & pink)*

* White is for customer
* Yellow is for the delivery person to get signed by customer and is to be returned to our office. (to file with a copy of the adagio generated invoice)
* Pink **must** stay in our office always and get matched up with the yellow signed copy when it is returned.

*It is important to press hard enough when filling in the wood order that the pink copy is legible.*

Signed:

Name (print) Title Signature Date

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